



Minutes

of the Town Council Meeting

4 June 2019 7.00pm

Town Hall, Bollington

Present:

The Town Mayor Cllr Roland Edwards; Cllrs Jon Weston, Angela Williams, James Nicholas, Amanda Stott, Ken Edwards, Mark Fearn & Alex Douglas-Kane; David Naylor Town Clerk.

One member of the public was present. Also, four members were present from Mott McDonald Bentley and United Utilities concerning **Minute 7760** Kerridge Service Reservoir.

7758 Apologies for absence: Cllrs Sarah Penkethman & Andrew Langdon; Jennifer Brockbank RFO.

7759 To receive any Declarations of Interest: There were no declarations of interest.

7760 Kerridge Service Reservoir – Construction Work Traffic Management

Representatives were present from Mott MacDonald Bentley and United Utilities concerning proposals to build a new service reservoir alongside the existing service reservoir at Kerridge. The purpose of the new reservoir was to provide resilience and redundancy for any future period of low rainfall and when the existing reservoir was in need of repair or cleansing. The new reservoir would be built on the other side of Lidgetts Lane and at the same hydraulic level. Work would take about one year to complete and Lidgetts Lane would be closed for that period.

The quarry on Lidgetts Lane would be used as a base for materials and equipment to minimise traffic movements on Kerridge Road. However, lorry movements would be necessary to establish the base, probably 100 in total, plus about 2 per day during the one-year build period for top materials and provide specialist services.

Due to the very sharp turn into Lidgetts Lane, when travelling along Kerridge Road from the Hurdsfield direction, lorries would need to approach from the Bollington direction via Redway Lane. It was appreciated that parking on Redway Lane would have to be prevented during weekdays otherwise lorries would not be able to use this route. It was also appreciated that alternative places to park would have to be provided, possibly in the field on the other side of the wall on Redway Lane.

A long debate took place about access and traffic movements, however, it was appreciated that this work needed to be done. The representatives promised to liaise further with the Town Council and Rainow Parish Council concerning alternative parking and when the work would start. Currently it was likely to be an Autumn start.

The representatives from the construction company and utilities provider were thanked for their briefing.

7761 To receive and confirm the Minutes of the Council meetings held on 21/05/19 (Minute Nos. 7741-7757). It was **RESOLVED** to approve the minutes as a correct record.

7762 To receive updates from the Minutes:

Minute 7744: High Street Community Clean up:

Cllr Ken Edwards asked if the clean-up grant could be used to improve the crazy-paved area at the end of Ashbrook Road. He was advised that this work was mainly structural. Cllr Nicholas said he would check. Cllr Weston was concerned that the application period for the grant was limited and the Council had discussed using the grant for litter grabbers and gloves.

Cllr Douglas-Kane asked about the weeds growing up on pavements and whether the grant could include attention to this. It was confirmed that the Town Council has a strimmer, but weeds are normally dealt with by spraying and only CEC had the equipment to do that.

It was **RESOLVED** that the Clerk email Cllr Nicholas requesting him to apply for £500 for the Town Council to secure a stock of good quality litter grabbers and gloves.

Cllr Ken Edwards then asked for a further sum from the grant to improve the paved and planted area at the end of Ashbrook Road. This was discussed, including the prospect of planters. With regard to planters, it was suggested that the local, community would provide these and Transition would plant them up. However, for whatever reason the community had not responded. The reason for their provision also appeared to be split between preventing parking and improving the area. It was not Transition's role to prevent parking. After further debate it was **RESOLVED** that planters or bollards would need to be discussed at the appropriate committee and a recommendation made to Council.

Minute 7744 Mayor Making Minutes; This should have read that Rev. Marion Tugwood was a member of the United Reform Church and not the Methodist Church.

Minute 7744: Cllr Alex Douglas-Kane advised that she did not ask about the Asset Management Committee.

The Clerk advised that the minutes would be changed accordingly.

Minute 7744:

The Mayor asked about the land at Turner Rise and whether the community group's constitution and public liability insurance provision had been progressed to a stage where the Town Council could sub-lease the land to them. Cllr Weston advised that the community group had confirmed they had a constitution and a bank account with 2 signatories and had £5k in the account. They were currently investigating public liability insurance. Cllr Fearn, with his experience in securing such insurance for the Kerridge War Memorial group, was providing help. The community group would be meeting on 17th June to allocate responsibilities and resolve any outstanding issues following which their secretary would bring the documents to the Clerk. The Clerk would draw up a draft lease based on the transfer documents and other leases the Town Council have used.

Minute 7747

It was confirmed that Bollington's gully emptying cycle would be during mid-June. There was a debate regarding drawing CEC's attention to certain gullies which needed attention. It was **RESOLVED** that members should use the on-line reporting system via the Town Council's and CEC's websites to report them.

7763 To receive the Town Mayor's announcements

The following would be held at Bollington Town Hall unless otherwise stated

a)	Finance and Grants Committee It was confirmed that Audit Committee members could not be members of the finance committee but they were public meetings and could attend but not vote. It did create a problem for the Council in terms of quoracy if a small number of Audit Committee members could not attend a meeting. The purpose was to keep a separation between the two committees. It was RESOLVED that the Clerk would discuss the matter with John Henry Auditor and Chalc and report back.	Thu	06/06/19	10.30am
b)	Strategic Planning Committee The Clerk confirmed that the Minutes of working groups should be sent to the Council's enquiries@Bollington-tc.gov.uk email address The Clerk also advised that he would be on holiday for this meeting but the meeting could be recorded as normal and he would write the minutes from that recording.	Tue	11/06/19	7.00pm
c)	Civic Sunday - Parade 9.45am from Market Place. Service Civic Hall 10am	Sun	16/06/19	10.00am
d)	Planning and Development Committee	Tue	18/06/19	7.00pm
e)	Audit Committee	Wed	19/06/19	10.30am
f)	Community Services and Environment Committee	Tue	25/06/19	7.00pm
g)	Council Meeting	Tue	02/07/19	7.00pm
h)	Facilities and Infrastructure Committee	Fri	12/07/19	10.30am
i)	Personnel Committee	Mon	15/07/19	10.30am
j)	Planning and Development Committee	Tue	16/07/19	7.00pm
k)	Council Meeting	Tue	06/08/19	7.00pm
l)	Town Hall Closure – Thursdays and Fridays in August and for one week 12/8/19-16/8/19			

7764 Report from Cheshire East Councillors: It was **RESOLVED** to receive and note the verbal report from Cllrs Nicholas and Stott.

Cllr Stott was advised that Cheshire East Council now has a joint transitional cabinet of Labour and Independent members. The aim was to move to a committee system without a cabinet during 2019/20. The chairs of scrutiny committees were now held by conservatives and all other committee chairs were held by Labour, Independents and Liberal Democrat members. The overall approach was transparency and inclusiveness. Cllr Stott had been appointed Portfolio Holder for Finance, Communications and IT. Cllr Nicholas was appointed Chair of the Constitution Committee which was dealing with the transition from a cabinet to a committee system.

Cllr Nicholas advised that from a recent briefing on the HS2 Train Project, Macclesfield could have a branch into HS2. For example, the HS2 train from Macclesfield would travel to a junction south of Stoke and then physically join a the HS2 train to London. The aim was to enable Macclesfield to benefit from the

significant investment associated with HS2. HS2 trains into London would be between 5 and 7 per hour and be twice the length of current trains.

Cllr Ken Edwards asked about changes to bus services and highways, would there be any prospect of improvements under the new administration during 2019/20. Cllr Stott advised that this was possible, but the budget had been set in February. However, funding could be reallocated depending on changes in priorities. They were holding cross party discussions on such issues.

7765 To receive reports from Council committees and representatives

a)	Planning and Development Committee	28/05/19
	The minutes of this meeting were received, and it was RESOLVED that their contents be noted. The Clerk referred to the Town Council's SADPD letter to Adrian Fisher and advised that no response has yet been received. It was RESOLVED that if a reply had not been received by the following day the matter would followed up and escalated to politicians and the Chief Executive. It was also RESOLVED that the matter should not be publicised on the website yet until the response had been received and considered.	

7766 Declaration of Climate Emergency

The requested seven pledges were displayed on the screen in the Council chamber and are detailed below:

1. Declare a 'Climate Emergency';
2. Pledge to make Bollington carbon neutral by 2030, taking into account both production and consumption emissions;
3. Call on Cheshire East, Macclesfield Parliamentary Constituency and Westminster to provide the powers and resources to make the 2030 target possible;
4. Work with other councils and governments (both within the UK and internationally) by joining the pan European Covenant of Mayors, to determine and implement best practice methods to limit Global Warming to less than 1.5°C;
5. Continue to work with partners across the town and region to deliver this new goal through all relevant strategies and plans;
6. In all discussion, debate and decision-making procedures ensure that climate impact is thoroughly considered and recorded. In other words, look at all policies and actions through the lens of Global Warming.
7. Report to Full Council within six months with the actions the Council will take to address this emergency.

This action was related to Council Minute 7722b April 2019 Council meeting and was on hold for further debate. Since then Cheshire East had declared a Climate Emergency and was starting work on a strategy and a target for carbon reduction.

A conference is planned at the Bollington Civic Hall on Saturday 31st August 2019 of local transition groups, local councils and climate and environmental groups. The aim is to establish a community of interest across the region to help support Bollington, Cheshire East and others in developing actions to deliver positive climate change and for that purpose to achieve carbon neutrality. Key issues would be an emissions inventory, risk and vulnerability assessments, targets, timescales and the techniques which could be applied.

It may also be possible to amend neighbourhood plans, and will involve changes to national planning legislation in many areas including energy conservation and potentially allocating land to carbon sink planting.

The matter was debated at some length and it was **RESOLVED** that Bollington Town Council should declare a Climate Emergency and embrace the seven pledges including joining the Covenant of Mayors (which promotes a shared vision for a sustainable future including a 40% reduction in CO₂ by 2030).

7767 GDPR Audit Report

- 1) Feedback from DPO
- 2) CCTV Policy for adoption
- 3) Privacy Impact Assessment Guidance
- 4) eLearning information for Councillors

It was noted that the Town Council had made significant progress in terms of GDPR compliance. Thanks, were given to the Councils IT Administrator and Town Assistant for all her hard work in reaching this stage. Still outstanding were the provision of on-line training for staff and members, which would be during June/July. There was also the need to ensure all the Council's paper documentation complied with our document retention policy.

7768 Request for a contribution of £350 for a plaque to commemorate The Bollington Marple Railway at Bollington Station

Similar plaques were being provided at Marple and Middlewood station sites. After a short debate the Council **RESOLVED** to approve this funding and source it from the Destination Bollington signage budget.

Request for funding for 2 canal event banners. The Clerk reported that, in consultation with the Mayor, he had approved funding for 2 banners to promote the Canal Open Day. The cost was £111. He reminded the meeting that the Council had adopted the Canal, and the Towpath Volunteers had done a fantastic job of resurfacing the towpath from Clarke Lane to Sugar lane bridges. They were also were organising this event and had no other means of funding the banners. The Council **RESOLVED** to approve the Clerk's action in funding these banners sourced from the Destination Bollington signage budget.

Request for funding from Open Gardens (£92.81) to fund flowers to plant at High Street. The meeting debated this item and was unhappy that no advanced notice had been given. It was also Council policy for Transition to plant within Bollington. Under the circumstances, the Council **RESOLVED** not to approve this request.

7769 Accounts Payable

The list of accounts for payment were received in the sum of £6,467.39 and it was **RESOLVED** that the same be certified and approved for payment

7770 Co-option of two Councillors for East Ward – Approved Process and Timetable

The meeting debated the issues and **RESOLVED** to approve the document and its provisions and timetable. A copy is detailed below:

Bollington Town Council
East Ward co-option process

The following co-option process was decided at the Council meeting on
4 June 2019

- The two vacancies in East Ward will be advertised to provide a period of at least three weeks for prospective candidates to put themselves forward. This will be via the Council's website, Facebook and Twitter and the Council's notice boards.
- The prospective candidates will be asked to provide a 150-word biography of themselves on an application form and complete an eligibility form
- Candidates will be provided with link to and if required a paper copy of the "Good Councillor Guide"
- Candidates will be provided with information regarding the six core skill areas which Councillors should have or accept training to achieve
- Candidates will be provided with a set of the questions they will be asked at interview to ensure a level playing field for all candidates.
- The interview panel will comprise all 10 existing councillors who will all interview all candidates
- Councillors will score candidates against the answers to 5 questions to aid their voting

The questions will be:

- What strengths can you bring to the role of being a councillor?
- From a resident's perspective what do you feel are the most important issues Bollington faces and how would you help to address them?
- How would you represent your ward and find out what local concerns are?
- What factors do you feel are important in maintaining the integrity of the council?
- How do you use technology for communication?
- Scores are a maximum of five for each question
- The process of scoring by each member will be a guide when they vote following the interviews
- The deadline for applications is Friday, 5 July at noon (The adverts will be placed on the Council's website on or before Wednesday, 12 June
- The interview date will be on Wednesday, 10 July at 7:30 pm at Bollington Town Hall, during an extraordinary council meeting with co-option as the sole agenda item
- There will be timed slots for each candidate of 15 minutes maximum and during this period the public will be excluded
- The ballot will follow the interviews and this part of the proceedings will be open to the public and the candidates
- There are two vacancies and they will be voted on separately, with members having one vote for each ballot round.
- Ballot papers will be issued for each round of voting and The Mayor and Town Clerk will collate them after each round

The first ballot

- If there is an absolute majority i.e. the winner has at least one vote more than the aggregate of all the others, then that candidate is elected

- If there is no absolute majority the candidate with the lowest vote drops out and the ballot is taken again (and again if necessary) until a candidate has at least one more vote than the aggregate of all the others and then that candidate is elected

The second ballot

- The process is repeated with all the candidates less the winner of the first ballot until a winner is produced

The council then passes a resolution co-opting the two candidates to the Town Council. They will then be asked to sign the Declaration of Acceptance of Office (the forms will already been prepared in advance for all the candidates)

Successful candidates will be advised about Councillor inductions and provided with a Members Pack and details of the next Council and committee meetings.

The unsuccessful candidates will be commiserated with and thanked for their applications.

The meeting will then close.

Six Key Skills for Councillors

Local Leadership

This refers to the need for councillors to engage with members of the community to learn about issues of local concern and helped facilitate a vision for the locality. It involves encouraging trust and respect between individuals and groups by mediating fairly and constructively between different organisations and sections of the community.

Partnership Working

This aspect of the councillor role focuses on the need to build good relationships with others (i.e. colleagues, officers, community groups and other organisations) by identifying and working collaboratively to achieve shared goals. There is a need for councillors to recognise and value different contributions, delegate or provide support as required, and to take a long-term view in developing partnerships

Communication Skills

This skill area recognises the need for councillors to demonstrate excellent communication skills across many different settings, including the ability to listen sensitively and use appropriate language with different groups. Councillors must also communicate regularly and effectively with all parts of the community using different forms of media

Political Understanding

This skill set recognises the need for councillors to develop a range of political skills to communicate their values, promote a political vision, and encourage democratic processes and public engagement. It recognises that councillors need to cross group boundaries at times, yet still be able to maintain their own political integrity.

Policy Development

Policy development/assurance as an important day-to-day aspect of the councillor role. Councillors need to act as a critical friend by identifying opportunities for constructive challenge inside and outside the organisation and provide feedback to

others. To be effective in this role, councillors need to analyse information quickly and present arguments that are concise, meaningful and easily understood.

Regulating and Monitoring

This skill set relates to the more judicial aspects of the role that require councillors to understand their legal responsibilities and follow protocol when evaluating arguments and making decisions. Not only do councillors need to balance public needs and local policy, they must also monitor progress and seek feedback on their own learning needs.

Date of the Next Council Meeting
Tuesday 2 July 2019
at Bollington Town Hall at 7pm

Signed

Date: 2 July 2019