

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, November 13, 2019 at 6:37 PM.

PRESENT Chair A. Stone
Director S. Acton
Director L. Iannidinardo
Director K. Kuhn
Director I. Morrison
Director A. Nicholson
Director B. Salmon
Director A. Siebring
Director L. Smith
Director M. Staples
Director D. Toporowski
Director M. Wilson
Alternate Director C. Haime
Alternate Director C. Justice
Alternate Director K. Sandhu

ALSO PRESENT B. Carruthers, Chief Administrative Officer
A. Legault, Corporate Officer
M. Kueber, General Manager, Corporate Services
J. Elzinga, General Manager, Community Services
B. Farquhar, A/General Manager, Land Use Services
K. Harrison, Deputy Corporate Officer
K. Schumacher, Manager, Communications & Engagement
S. Heppner, Manager, Information Technology
N. Wehner, Manager, Finance
T. Soldera, Assistant Manager, Finance - Planning
S. Carlow, Legislative Assistant

ABSENT Director M. Marcotte
Director K. Marsh
Director T. McGonigle

CALL TO ORDER The Corporate Officer called the meeting to order at 6:37 pm.

ELECTION

E1 Verbal Report from the Corporate Officer Re: Election Procedure for Chair and Vice-Chair

The Corporate Officer outlined the election procedure for Chair and Vice-Chair.

NOMINATIONS FOR CHAIR The Corporate Officer called for nominations for Chair and noted that, by previous resolution of the Board, the Regional District Board Chair and Hospital Board Chair are held by one Director, elected by majority vote from among the members of the Board.

Director Ian Morrison was duly nominated and accepted the nomination.

Director Aaron Stone was duly nominated and accepted the nomination.

Director Debra Toporowski was duly nominated and declined the nomination.

NOMINEES ADDRESS TO THE BOARD There being no further nominations for Chair, nominations were declared closed and Directors Morrison and Stone addressed the Board in support of their candidacy.

NOMINEES QUESTION PERIOD The Directors asked questions of each of the nominees for the position of Chair.

VOTING FOR CHAIR The Directors voted for the two Chair candidates using the electronic voting tabulator and the Corporate Officer announced that Director Stone received eight votes and Director Morrison seven votes.

DECLARATION OF CHAIR Director Aaron Stone was declared elected as Chair of the Cowichan Valley Regional District and Cowichan Valley Regional Hospital District Boards for the next 12 months.

NOMINATIONS FOR VICE-CHAIR The Corporate Officer called for nominations for Vice-Chair.
Director Ian Morrison was duly nominated and accepted the nomination.
There being no further nominations for Vice-Chair, nominations were declared closed.

DECLARATION OF VICE-CHAIR Director Ian Morrison was declared Vice-Chair of the Cowichan Valley Regional District and Cowichan Valley Regional Hospital District Boards for the next 12 months, by acclamation.

ASSUMPTION OF CHAIR Director Aaron Stone assumed the Chair and thanked the Board for their support.

7:30 PM The Board took a 15 minute recess at 7:30 PM.

7:45 PM The Board meeting resumed at 7:45 PM.

APPROVAL OF AGENDA

19-423 It was moved and seconded that the agenda be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Board Meeting of October 23, 2019

19-424 **It was moved and seconded that the minutes of the Regular Board meeting of October 23, 2019 be adopted.**

MOTION CARRIED

REPORT OF THE CHAIRPERSON

RC1 The new Chair thanked Director Morrison for his service and support as outgoing Chair and provided brief comments to the Board regarding the upcoming year.

COMMITTEE/COMMISSION REPORTS

CR1 Report and Recommendation of the Cowichan Community Centre Commission Meeting of October 10, 2019

19-425 **It was moved and seconded that the Licence of Use with Duncan Dynamics Gymnastics Club, for use of space at Cowichan Community Centre effective September 1, 2019 to August 31, 2021 as referred to in the report dated August 27, 2019 from the Manager, Cowichan Community Centre, be approved.**

MOTION CARRIED

CR2 Report and Recommendations of the Regional Services Committee Meeting of October 23, 2019

19-426 **It was moved and seconded that Item No. 1 be referred to the Board's Strategic Planning session.**

Opposed: Director A. Siebring, Director M. Wilson,
and Alternate Director C. Haime

MOTION CARRIED

19-427 **It was moved and seconded:**

2. That the Cowichan Valley Regional District acknowledge there is a climate emergency.

Opposed: Director A. Siebring, Director M. Wilson,
Director K. Kuhn and Director L. Smith

MOTION CARRIED

19-428 **It was moved and seconded:**

3. That the Memorandum of Understanding between the CVRD and

Halalt First Nation related to current and ongoing collaboration on watershed management, as attached to the Environmental Services Division's October 10, 2019 staff report, be approved.

MOTION CARRIED

CR3 Report and Recommendations of the Electoral Area Services Committee Meeting of November 6, 2019

19-429 It was moved and seconded:

1.
 1. That the Asset Management Capacity Building projects described in Attachment A of the Finance Division staff report to the November 6, 2019 Electoral Area Services Committee meeting, be approved.
 2. That the Function 100 – General Government 2020 requisition be increased to include the portion (19%) of the Capacity Building approved projects as detailed in Attachment A of the Finance Division staff report to the November 6, 2019 Electoral Area Services Committee meeting.
 3. That the Electoral Area projects described in Attachment B of the Finance Division staff report to the November 6, 2019 Electoral Area Services Committee meeting, be approved as amended.
2. That \$12,500 of the Electoral Area B Community Works Funds (CWF 2.0) be allocated to The HUB for a water treatment upgrade required to meet legislative requirements and the recommendations of Island Health for new water and septic treatment systems on the condition that the Cowichan Station Area Association enters into a funding agreement with the CVRD that meets the requirements of the Gas Tax Agreement.
3. That the Cowichan Valley Regional District apply for and administer grant funding from the Union of BC Municipalities to prepare a Regional Housing Needs Report on behalf of electoral areas and the City of Duncan, Municipality of North Cowichan, Town of Ladysmith and the Town of Lake Cowichan.
4. That the following properties be excluded from the parcel tax roll for the Shawnigan Beach Estates Sewer Service as the properties are incapable of receiving the service:
 1. PID 030-363-705;
 2. PID 030-363-721;
 3. PID 030-363-730;
 4. PID 030-363-748; and
 5. PID 030-363-713.
5.
 1. That the Certificate of Sufficiency confirming that sufficient petition requesting inclusion to the Bald Mountain Water Service area from the following property:
PID 009-765-468, Parcel A, District Lot 29, Cowichan Lake

- District except amended Parcel A (DD99022I), be received;
2. That CVRD Bylaw No. 3180 – Bald Mountain Water System Service Establishment Bylaw, 2008, be amended to include the following property: PID 009-765-468;
 3. That the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
6. That the Town of Lake Cowichan and Ministry of Municipal Affairs and Housing be advised that the CVRD is not able to support the annexation, as there is insufficient rationale or justification provided at this time.
 7. That Soil Deposit Permit SDC-19-15 (4310 Chaster Road, PID 028-237-765), be approved.
 8. That Soil Deposit Permit SDC-19-13 (670 Shawnigan Lake Road, PID 006-322-549), be approved.

MOTION CARRIED

19-430

It was moved and seconded:

9. That the Directors from Areas F, E and I be delegated to the Public Hearing for Application No. 01-F-17RS (PID: 009-845-526).
10.
 1. That Development Variance Permit No. DVP19D06 (PID: 003-300-412), to vary Zoning Bylaw No. 3705 Section 5.7.4(b) minimum setback for buildings and structures from the front parcel line from 7.5 m to 5.7 m, be approved; and
 2. That Development Permit Application No. DP19D06 (PID: 003-300-412) be approved.
11. That Development Permit Application No. DP18C10 (PID: 006-830-811) be approved.
12.
 1. That Development Variance Permit No. DVP19E04 (PID: 009-667-563), to vary Section 5.2(e) of CVRD Electoral Area “E” - Cowichan Station/Sahtlam/Glenora Zoning Bylaw No. 1840, 1998 to increase the maximum size of an accessory building from 100 m² to 177 m², be approved; and
 2. That Development Permit Application No. DP19E04 (PID: 009-667-563), for the construction of a single residential dwelling and three accessory buildings, be approved.
13. That the CVRD approve in writing the removal of vegetation as required to accommodate electrical transmission line work on Covenant Area A of Covenant ED110521.

MOTION CARRIED

BYLAWS

B1 **It was moved and seconded that "CVRD Bylaw No. 4296 – Electoral Area**
19-431 **F Community Parks Service Amendment (Requisition Limit Increase)**
 Bylaw, 2019", be adopted.

MOTION CARRIED

CLOSED SESSION

19-432 **It was moved and seconded that the meeting be closed to the public in**
8:30 PM **accordance with the *Community Charter* Part 4, Division 3, Section 90;**
 (1)(a) Appointment Nomination(s); and the Closed Session Regular
 Board minutes of October 23, 2019.

MOTION CARRIED

RISE FROM CLOSED SESSION

19-435 **It was moved and seconded that the Board rise without report, and**
8:32 PM **return to the open portion of the meeting.**

MOTION CARRIED

ADJOURNMENT

19-436 **It was moved and seconded that the meeting be adjourned.**
8:32 PM

MOTION CARRIED

The meeting adjourned at 8:32 PM.

Certified Correct:

Chairperson

Corporate Officer

Dated: _____